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In order to more effectively represent you, you must prepare, in writing, an outline of the history of your marriage and a list of priorities in connection with your dissolution of marriage proceedings to be mailed or delivered to this office, which should include the following items:

1. Educational Background
2. General employment history
3. Financial contributions to this marriage, including separate funds brought into the marriage by way of inheritance, savings, etc., by you and your spouse.
4. Special contributions, such as assisting your spouse in the business, contributing to his or her education, etc.
5. Source of down payment on all real property (marital and pre-marital funds.)
6. Range of income of both spouses during the marriage.
7. Cause of break-up of the marriage
8. Dissipation of waste of assets through gambling, loans, investments, etc.
9. A list of all outstanding debts and an inventory of all property, real (land), and personal (cars, jewelry, furniture, art, boats, etc.)
10. Contributions to child-rearing.
11. A list, IN ORDER OF PRIORITY, of the results you see in these proceedings regarding divorce, separation, custody of the children, possession of property, restraining order, alimony, child support, and other special requirements.
12. List all “rotten things” your spouse has done recently. List all “rotten things” you have done recently.

Below is more detailed description of some of the above terms.

Stock, Bond and Mutual Funds: Certificates held individually, jointly, or as a Trustee or Guardian, including and stock brokerage accounts maintained and statements during the marriage.

Pension, Profit Sharing, Deferred Compensation Agreement and Retirement Plans: or other kind of plan owned by you or by any corporation in which you are or have been in participation with during the marriage.

Life Insurance: or certificates of life insurance currently in existence, insuring your life or the life of any other person, in which you are named as either primary or contingent beneficiary, including any disability insurance currently in existence.

Outstanding Debts: Documents reflecting all debts owed to you or by you, secure or unsecured, including personal loans and lawsuits now pending or previously filed in any Court, showing the name of the debtor and/or creditor, the date each debt was incurred, the total amount, and the unpaid balance.

Real Property: All deeds, closing statements, tax bills, appraisals, mortgages, security agreements, leases and any other evidence (including monthly payments and present principal and interest balances) evidencing any type of interest of ownership, whether as owner, co-owner, fiduciary, trust beneficiary (vest or contingent), partner, limited partner, shareholder, joint venture, mortgagee, developer, manager, or otherwise, made by you or on your behalf, toward the acquisition of such real estate during the marriage or thereafter.